

# Employment Services

## Welcome to Toronto Package

Finding employment in Toronto can be hard. The Canadian Government has a job bank website where you can search the job market in different provinces: [www.jobbank.gc.ca](http://www.jobbank.gc.ca)

Most employment agencies can help with the following:

- provide career planning
- job search coaching
- resume and cover letter writing
- interview skills
- networking techniques
- researching occupations
- program referrals
- education and training options
- financial literacy
- job retention supports
- labour market information
- community resource referral for education
- upgrading work experience
- volunteer placement
- self-employment and entrepreneurship
- access to computers
- internet access, MS Office printer, scanner, fax, photocopier and telephone
- workshops and community agency presentations
- information on job fairs and community events
- Second Career Program -- skills training and financial support for those looking for a new career.

Most employment agencies will have you register with them. Once you register, you will need to close your file before using a different employment agency. Therefore, it is important that you choose an employment agency that best meets your needs. You can also ask the agency if they will allow you to be registered with more than one employment agency.



Want to know what the job market is like for your chosen career?

If you are looking to change jobs or want to know what the job market will look like in the future, you can search "labour market trends" at this website:

<http://www.tcu.gov.on.ca/eng/labourmarket/>

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Here are some agencies near Sherbourne Health Centre that can provide you with employment and job search services

<b>Agency</b>	<b>Contact</b>
<b>Centre for Education and Training</b> 595 Parliament Street, Main Floor Toronto, ON M4X1P9	416-964-9797 <a href="http://www.tcet.com">www.tcet.com</a> Mon-Fri 9 am-4 pm
<b>Dixon Hall Employment Services Centre</b> 489 Queen St East # 300, Toronto, ON M5A 1V1	416-956-4949 <a href="http://www.dixonhall.org">www.dixonhall.org</a> Mon-Fri 10 am-5 pm
<b>Fred Victor Employment and Training</b> 248 Queen St East, Toronto, ON M5A 1S3	416-364-8986 <a href="http://www.fredvictor.org/employment_training">www.fredvictor.org/employment_training</a> Mon 10 am-4 pm, by appointment only Tue-Fri 10 am-5 pm
<b>JVS Employment Source Toronto Centre</b> 111 Wellesley Street Toronto, ON M4Y 3A7	416-929-4331 <a href="http://www.jvstoronto.org">www.jvstoronto.org</a> Mon-Fri 9 am-5 pm
<b>Times Change Women's Employment</b> 365 Bloor St E, Suite 1003, Toronto, ON M4W 3L4	416- 927-1900 <a href="http://www.timeschange.org">www.timeschange.org</a> Mon-Thu 9 am-5 pm, Fri 9 am-2:30 pm
<b>Wellesley Place, Toronto Employment &amp; Social Services *</b> 111 Wellesley St. East Toronto M4Y 3A7	416-392-3430 <a href="http://www.toronto.ca/socialservices/index.htm">www.toronto.ca/socialservices/index.htm</a> Mon-Tue, Fri 8:30 am-4:30 pm; Wed-Thu 8:30 am-6 pm
<b>The Yonge Street Mission Employment Services **</b> 306 Gerrard St E, Toronto ON M5A 2G7	416-929-9614 <a href="http://www.ysm.ca">www.ysm.ca</a> Mon-Fri 9 am-5 pm St James Town Community Corner Monday 1-4pm

\*Wellesley Place also provides financial assistance – a monthly allowance and employment assistance to people who qualify

\*\* Yonge Street Mission runs an employment initiative by providing opportunities to volunteers. It has a thrift store called Double Take which provides first-time employment and training for community members who have obstacles finding regular employment. They have other volunteer opportunities which lead to employment for some - hiring youth as interns, gym leaders and camp counsellors; women can get work experience in catering and other skills.